

SW WA FOOD HUB NEW MEMBER APPLICATION

Welcome to the SW WA Growers Cooperative

Food Hub Steering Committee representatives will review your application and make a recommendation to the SW WA Growers Cooperative Board of Directors for final approval. Applicants will be notified of the status of their application in a timely fashion.

If you need assistance in filling out this application, please contact info@swfoodhub.com with your questions.

Due upon acceptance:

\$100 Common Stock for producer members (One time fee)

Applicable Annual Participation Fee:

\$200.00 Producer Member (In addition to Common Stock)

APPLICANT INFORMATION

Business Name:

Contact Name:

Email:

Phone:

Website:

Alternate Phone:

Mailing Address:

Street:

City:

State:

Zip Code:

Physical Address, if different:

Street:

City:

State:

Zip Code:

BUSINESS INFORMATION

Business Designation: ☐ Corp ☐ Sole Prop ☐ LLC ☐ 501c3 ☐ Other:

UBI#

Business Start Date:

Number of sites in production:

Total acres in production:

SW WA FOOD HUB PARTICIPATION APPLICATION

PRODUCER PROFILE

Please provide a brief description of your business:

List any current certifications, awards or activities? (not required)

SW WA FOOD HUB PARTICIPATION APPLICATION

PRODUCER PROFILE (cont.)

Please provide a list of product availability (use a separate piece of paper if necessary) and your capacity to sell through the SW WA Food Hub:

What products do you wish to market through the SW WA Food Hub?

What month/s are each product listed available?

SW WA Food Hub Participation Check-list

Our Mission: The Southwest Washington Food Hub is dedicated to strengthening local agriculture, ensuring fair market access for family farms, and providing local, sustainably grown food to our community.

The Participation Guide provides detailed information about participating in the Food Hub.

All applicants must meet the following eligibility requirements and provide documentation before their application is considered:

- Print, sign and return the Food Hub Participant Commitment.
- Participants must be legally permitted to sell their products commercially. Please provide the SW WA Food Hub with a copy of your Washington State business license and any required specialty permits and/or licenses.
- Print, sign and return a W-9 form for the current year.
- Participants must comply with current county, state and federal food safety requirements for all applicable product categories.
 - Reference: WSDA Small Farm and Direct Marketing Handbook
- Upon Board approval each farm shall provide a copy of a certificate of insurance coverage for a \$1M occurrence/\$2M aggregate limit policy.

MUST include additional insured:

SW WA Growers Cooperative
105 McBride Ct, Unit A
Chehalis WA 98532

- If you are utilizing any satellite aggregation sites for your product, please also provide an additional insured certificate to each.
- If you have any best practice certifications (GAP, Certified Organic, etc.) Please provide a copy of these to the SW WA Food Hub.
- A map, drawing, or image of your farm property/properties.

Return completed applications to:

SW WA Growers Cooperative
105 McBride Ct, Unit A
Chehalis WA 98532

OR

email:

info@swwafoodhub.com

SW WA Food Hub
Food Hub Participant Commitment

The SW WA Food Hub is committed to supporting regional agriculture producers and processors. All members of the SW WA Food Hub have individually provided information about the standards of their production and/or processing practices and have received the Food Hub Participation Guide. [Participation Guide](#)

☐ **Pledge**

By signing this pledge, I agree to the Rules of Collaboration and Participation and verify that all information I have provided to the SW WA Food Hub about operations in the Producer Profile and Product Descriptions is complete, accurate, true and valid. For certification claims, I have provided complete, appropriate and current information and documentation. As a Food Hub participant, I fully understand that any knowing inaccuracy or failure to provide complete, proper and updated information and documentation will jeopardize my access to the SW WA Food Hub's distribution channels and participation in the Food Hub.

☐ **Agreement to Terms and Conditions**

I have read and fully understand the SW WA Food Hub's [Participation Guide](#), including all the prescribed terms and conditions.

I also acknowledge that as a participant, I retain ownership of my product throughout the supply chain and that at no point does the SW WA Food Hub assume ownership.

I agree that I will grant SW WA Food Hub management access to my operation to verify any claims made in the producer profile, product descriptions, or elsewhere within the Food Hub's marketing and sales information, or for any other reason deemed necessary.

A breach of the terms and conditions set forth in this application or the participation guide may result in termination of membership at the discretion of the Board of Directors.

Business Name

Authorized Representative's Name

Date

Signature