

SW WA FOOD HUB PARTICIPATION APPLICATION

Welcome to the SW WA Food Hub

Food Hub Steering Committee representatives will review your application and make a recommendation to the Board of Directors for final approval. Applicants will be notified of the status of their application in a timely fashion.

Category applying for: Producer Member Producer/Processor Member Non-member vendor

Due upon acceptance:

\$100 Common Stock for producer members

Applicable Annual Participation Fee:

Producer Members: \$200.00

Non-member Vendors: \$175.00

APPLICANT INFORMATION

Business Name:

Contact Name:

Mailing Address:

City:

State:

ZIP Code:

Farm Address, if different:

City:

State:

Zip Code:

Email:

Phone:

Website:

Alternate Phone:

FARM INFORMATION

Business Designation: Corp Sole Prop LLC 501c3 Other:

UBI#

Business Start Date:

Number of sites in production:

Total acres in production:

Number of greenhouses and total square footage:

Do you grow 100% of what you sell? Yes No If not, please explain:

If you are a Farmer Processor or non-member vendor who processes goods, where do you process your products?

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PRODUCER OVERVIEW

Please provide a brief description of your business:

What certificates do you have? Organic Transitional Salmon Safe GAP/GHP
 Certified Naturally Grown IPM USDA Inspected WSDA Inspected Others:

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PRODUCT AVAILABILITY

Please provide a list of product availability (use a separate piece of paper if necessary) and your capacity to sell through the SW WA Food Hub:

What are your top five desired wholesale items?

What month/s are your vegetables available?

What month/s are your fruits available?

What month/s are your dairy/eggs/honey available?

What month/s is your meat available?

What month/s are your value added products available?

Do you wish to sell all your products via the SW WA Food Hub? Yes No If not, explain:

SW WA Food Hub Participation Check-list

The mission of the SW WA Growers Cooperative is to address issues facing agriculture in SW WA. The mission of the SW WA Growers Cooperative is to increase the viability of Southwest Washington family farms through collaborative opportunities in marketing, logistics, and stewardship

The Participation Guide provides detailed information about participating in the Food Hub.

All applicants must meet the following eligibility requirements and provide documentation before their application is considered:

- Successful producer applicants are required to purchase one share of common stock in the SW WA Growers' Cooperative, and provide the annual fee associated with their applicant category prior to listing the product. Successful non-member vendors must provide the annual fee associated with their applicant category prior to listing the product.**

In subsequent years annual dues are payable no later than March 31.

- Print, sign and return the **Food Hub Participant Commitment**.
- Participants must be legally permitted to sell their products commercially. Please provide the SW WA Food Hub with a copy of your **Washington State business license** and any required **specialty permits and/or licenses**.
- Print, sign and return a **W-9** form for the current year
- Participants must comply with current county, state and federal **food safety requirements** for all applicable product categories

Reference: WSDA Small Farm and Direct Marketing Handbook

- Each farm shall provide a copy of a **certificate of insurance coverage** for a \$1M occurrence/\$2M aggregate limit policy.

Please add as additional insured:

**SW WA Growers Cooperative
PO Box 130
Curtis WA 98538**

- If you are utilizing any satellite aggregation sites for your product, please also provide an additional insured certificate to each.
- If you have any **best practice certifications** (GAP, Certified Organic, etc.) please provide a copy of these to the SWWAFH.
- A map, drawing, or **image of your farm** property/properties

Return completed applications to:

**SW WA Growers Cooperative
PO Box 130
Curtis WA 98538**

Southwest Washington Food Hub

Food Hub Participant Commitment

The Southwest Washington Food Hub is committed to supporting Washington farmers. All members of the Southwest Washington Food Hub have individually provided information about the standards of their production and/or processing practices and have received the “Guide for Farmers”.

Pledge

By signing this pledge, I agree to the Rules of Collaboration and Participation and verify that all information I have provided to the Southwest Washington Food Hub about operations in the Producer Profile and Product Descriptions is complete, accurate, true and valid. For certification claims, I have provided complete, appropriate and current information and documentation. As a Food Hub participant, I fully understand that any knowing inaccuracy or failure to provide complete, proper and updated information and documentation will jeopardize my access to the SW WA Food Hub’s distribution channels and participation in the Food Hub.

Agreement to Terms and Conditions

I agree that I have read and understand the SW WA Food Hub’s “Participation Guide” and agree to the terms and conditions outlined therein. I also understand that participants own their product through the supply chain and product is at no time owned by the Southwest Washington Food Hub.

I agree that I will grant Food Hub representatives access to my operation to verify any claims made in the producer profile, product descriptions, or elsewhere within the Food Hub’s marketing and sales information, or for any other reason deemed necessary.

Business Name

Authorized Representative’s Name

Date

Signature