

## SW WA FOOD HUB PARTICIPATION APPLICATION

### Welcome to the SW WA Food Hub

Food Hub Steering Committee representatives will review your application and make a recommendation to the Board of Directors for final approval. Applicants will be notified of the status of their application in a timely fashion.

**Category applying for:**  Producer Member  Producer/Processor Member  Non-member vendor

Due upon acceptance:

\$100 Common Stock for producer members

Applicable Annual Participation Fee:

Producer Members: \$200.00

Non-member Vendors: \$350.00

#### APPLICANT INFORMATION

Business Name:

Contact Name:

Mailing Address:

City:

State:

ZIP Code:

Farm Address, if different:

City:

State:

Zip Code:

Email:

Phone:

Website:

Alternate Phone:

#### FARM INFORMATION

Business Designation:  Corp  Sole Prop  LLC  501c3  Other:

UBI#

Business Start Date:

Number of sites in production:

Total acres in production:

Number of greenhouses and total square footage:

Do you grow 100% of what you sell?  Yes  No If not, please explain:

If you are a Farmer Processor or non-member vendor who processes goods, where do you process your products?

# SW WA FOOD HUB PARTICIPATION APPLICATION

## PRODUCER OVERVIEW

Please provide a brief description of your business:

What certificates do you have?  Organic  Transitional  Salmon Safe  GAP/GHP  
 Certified Naturally Grown  IPM  USDA Inspected  WSDA Inspected  Others:

## SW WA FOOD HUB PARTICIPATION APPLICATION

### PRODUCT AVAILABILITY

Please provide a list of product availability (use a separate piece of paper if necessary) and your capacity to sell through the SW WA Food Hub:

What are your top five desired wholesale items?

What month/s are your vegetables available?

What month/s are your fruits available?

What month/s are your dairy/eggs/honey available?

What month/s is your meat available?

What month/s are your value added products available?

Do you wish to sell all your products via the SW WA Food Hub? Yes No If not, explain:

## SW WA Food Hub Participation Check-list

The mission of the SW WA Growers Cooperative is to address issues facing agriculture in SW WA. The mission of the SW WA Growers Cooperative is to increase the viability of Southwest Washington family farms through collaborative opportunities in marketing, logistics, and stewardship

**The Participation Guide** provides detailed information about participating in the Food Hub.

**All applicants must meet the following eligibility requirements and provide documentation before their application is considered:**

- Successful producer applicants are required to purchase one share of common stock in the SW WA Growers' Cooperative, and provide the annual fee associated with their applicant category prior to listing product. Successful non-member vendors must provide the annual fee associated with their applicant category prior to listing product.** In subsequent years annual dues are payable no later than January 31.
- Print, sign and return the **Food Hub Participant Commitment**.
- Participants must be legally permitted to sell their products commercially. Please provide the SW WA Food Hub with a copy of your **Washington State business license** and any required **specialty permits and/or licenses**.
- Print, sign and return a **W-9** form for the current year
- Participants must comply with current county, state and federal **food safety requirements** for all applicable product categories  
Reference: WSDA Small Farm and Direct Marketing Handbook
- Each farm shall provide a copy of a **certificate of insurance coverage** for a \$1M occurrence/ \$2M aggregate limit policy.  
Please add as additional insured:  
**SW WA Growers Cooperative**  
**PO Box 130**  
**Curtis WA 98538**
- If you are utilizing any satellite aggregation sites for your product, please also provide an additional insured certificate to each.
- If you have any **best practice certifications** (GAP, Certified Organic, etc.) please provide a copy of these to the SWWAFH.
- A map, drawing, or **image of your farm** property/properties

Return completed applications to:

**SW WA Growers Cooperative**

**PO Box 130**

**Curtis WA 98538**

**Or provide digital copies to: [mike@agbizcenter.org](mailto:mike@agbizcenter.org)**